



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Mayor Chuck Reed
Councilmember Xavier Campos
Councilmember Don Rocha

SUBJECT: AUDIT OF CODE
ENFORCEMENT

DATE: January 10, 2014

APPROVED:

Chuck Reed

DATE:

1/10/14

XAVIER CAMPOS

Don Rocha

RECOMMENDATION

1. Accept and approve the City Auditor's report, with the following direction:
 - A. Implement Recommendations #6 and #14 regarding the enforcement of re-inspection fees for General and Multiple Housing cases as a high priority workplan action.
 - B. Implement Recommendation #11, to enforce a Multiple Housing Program risk-based inspection process as a priority workplan action.
 - C. Develop a strategy to implement Recommendation #5, to amend the Muni Code to allow the issuance of misdemeanor citations by code enforcement inspectors to address compliance in extreme cases.
2. Return to the PSF&SS Committee with quarterly updates of workplan actions and to City Council in October 2014 with a progress report on implementing the City Auditor's recommendations.

BACKGROUND

The November 14, 2013 report from the City Auditor recommends several actions that the Code Enforcement Division should consider implementing to respond to resident concerns regarding neighborhood quality of life.

We appreciate the work of the City's Code Enforcement Division staff. It is especially important that we strive to improve our enforcement regulations in connection with the City's Multiple Housing Program, since approximately 40 percent of our population is covered by this program.

The recommendations outlined in this memorandum highlight a few of the Auditors recommendations that we think should be high priority workplan actions for implementation immediately, so as to restore pro-active enforcement of the more challenging enforcement issues.